



The Community Foundation of Muncie & Delaware County, Inc.

KITSELMAN FUND GRANT APPLICATION

Harry and Janet Kitselman were residents and civic leaders in the Muncie community. Per Mr. and Mrs. Kitselman's wishes, a fund has been created to administer and distribute for such charitable, benevolent and general purposes as may be for the good of the people of Muncie, Indiana, and the surrounding community, which may, in particular, contribute to the enhancement of the quality of their lives. Based on charitable interests identified by Mr. and Mrs. Kitselman in conversations with members of the Kitselman Advisory Board, the following areas of focus have been established for grants from the Fund:

- Fine arts
- Recreation
- Children
- The history of East Central Indiana

Date _____ Organization # _____
(Foundation use only)

Organization _____

Address _____

Phone _____ Fax: _____ Federal EIN: _____

Email _____

Contact Person _____ Phone: _____

Amount Requested _____ Dates for Grant Implementation _____

Have you applied to other agencies or foundations for this project? _____. If so, please indicate name and amounts, and when you expect a reply: _____

Provide **one (1) stapled copy** of the following:
(Please do not submit applications in binders.)

- This grant application.
- The organization's mission statement.
- A list of your officers and board of directors with affiliations.
- The organization's most recent financial statements-income and expense, compared with budget, for year to date and a balance sheet.
- A copy of the organization's Federal 501(c)(3) IRS tax exemption letter.
- A letter of endorsement from your Board President, Principal or Chief Executive Officer.
- Brief proposal that provides: project goals and objectives; implementation plan; project budget including expected revenue; in-kind contributions; and other grants; staff involved in project; community benefits; method of evaluation; and an explanation of how the proposal will fulfill the purpose for which the fund was established and/or relate to the Fund's area of focus.

Important: In the space provided, give a brief executive summary of your grant request, including the specific need or purpose, and how the requested amount of funding will be used. (continue on the following page)



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Executive Summary (continued):

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