

DON'T PUT THIS BROCHURE IN A STACK OF MAIL ON YOUR DESK!

Dear Colleague,

It is time to start applying for Bell Grants for the 2009-10 school year. Please read all the brochure material before completing an application form. Sometimes grants must be denied because the author/applicant did not follow directions. The grant process is easy and the money is awarded directly to the applicant - **NO RED TAPE!** Each grant must be only one page in length but a teacher may apply for more than one grant if he/she has many ideas.

ACT right away. The first deadline is October 1. Grants are awarded in amounts from \$50-\$350. Below you will find some hints to help you complete the process. You are also welcome to call any of the committee members listed below.

- DO type your grant.
- DO itemize your expenses in detail.
- DO remember that all teachers may apply including counselors, special needs teachers, itinerant teachers, etc.
- DO submit your application in advance of the time you wish to start the project. Projects that appear to have started or are funded elsewhere are not usually funded.
- DO keep all identifying information on the back of the application. Grants are reviewed without names attached to keep the process fair.
- DO keep your receipts since they are needed as part of the post grant report process (if you have received a grant).
- DO keep in mind that many schools and school corporations participate in this endeavor. Since the committee has a limited amount of money to work with each year, not all good ideas can be funded. Please feel free to resubmit an idea you think is worthy of funding.
- DO keep in mind that grants are awarded for ideas implemented during the regular academic day and school year.

NOTE: The Robert P. Bell Grant Committee is looking for innovative classroom ideas or projects. Each grant application is considered on its own merit. However, items such as bus transportation, field trip admissions, speaker fees, etc., are generally not funded. In addition, if books, kits, etc., are requested, funding will not be considered unless these items are an integral part of the innovative, creative idea.

COMMITTEE REPRESENTATIVES are listed below. If you have questions, contact the committee member in your school corporation.

Marilyn DeWeese
Barbara Miller
Jeanette Jones
Betty Johnson
Jennifer Walton
Kiki Pavlechko
Pat Kennedy
Joan McKinley
Melea Goldstein
Pam Meier-Fisher

Burris Laboratory School
Cowan Community Schools
Daleville Community Schools
Delaware Community Schools
Liberty-Perry Community Schools
Mt. Pleasant Community Schools
Muncie Community Schools
St. Lawrence School
St. Mary's School
Wes-Del Community Schools